

**Dear MCARA members,** we have recently changed hosting providers for MCARAWeb.com and with the new service is the ability to have a member's email list for announcements. The subscription process for the new mail list should ease the administrative burden and offer greater flexibility to subscribe and unsubscribe to the list; most of all, the new process will eliminate the need for a designated human manager for list membership. Don't worry though, we humans are not obsolete yet as we still need a volunteer manager to handle messages to the list members.

### **Why you should subscribe to the email list:**

As a group, we should have a facility to easily notify all members of an event or other items of interest. Please be assured we will not abuse the privilege of sending you email. We simply wish to use this as a way to avoid another member having to make dozens or more phone calls when a simple notice should suffice. This is also a way we can minimize our postal expenses as a group without the need to rely on postal mail. As you know, the email list is also much faster.

To avoid having too many announcements to the general members list, we intend to create separate lists for things such as announcements, ham fest, Field Day, and other club events. The list of mailing lists will be discussed at a future meeting, but at a minimum, all members with email access should join the members email list.

### **How to subscribe to the new list:**

1. Send an email to [members-subscribe@mcara-web.com](mailto:members-subscribe@mcara-web.com) with the subject as "subscribe" and the single word "subscribe" without quotes in the body of the message.
2. You should receive a confirmation email reply shortly; if you do not receive this in 5-10 minutes, check your spam filter and adjust as needed.
3. Simply reply to the email (instructions are in the email itself); once this is done you are subscribed to the list!

### **Contacts for Currently Available Lists**

Mail list	<a href="mailto:members@mcara-web.com">members@mcara-web.com</a>
Help address	<a href="mailto:members-help@mcara-web.com">members-help@mcara-web.com</a>
Subscription address	<a href="mailto:members-subscribe@mcara-web.com">members-subscribe@mcara-web.com</a>
Unsubscribe address	<a href="mailto:members-unsubscribe@mcara-web.com">members-unsubscribe@mcara-web.com</a>

**Will I get SPAM after I sign up?** NO- unlike google groups and other email list systems, this is a private list. The list also avoids the faux pas of accidentally send a CC to the list instead of a BCC to further protect your email address. Your address will NOT be listed on the MCARA site.